

EOU Campus Assembly

November 1, 2005

The meeting was called to order by Steve Tanner, Assembly Chair, at 3:15 pm.

Approval of Minutes: The minutes of the May 31, 2005 Assembly meeting were approved as posted to the Assembly web site.

President's Update: President Fatemi reported that:

- The City of Hermiston has invited EOU to join them in establishing a university center in Hermiston. Plans include the land being donated and EOU has been offered building facilities. EOU will seek funding from 11-G bonds and Hermiston is guaranteeing matching funds for \$6 Million. This type of G bond does not require repayment.
- President Fatemi was in Washington, DC last week in meetings with the Department of Education to discuss grant opportunities as we are currently dependent upon state appropriations and student tuition. He stated that a diverse funding source would be more effective.
- Faculty are encouraged to investigate the funding opportunities afforded by the Fulbright-Hays programs for travel abroad
- The new library is estimated to be a \$25 Million capital project. Funding will be from 11-G bonds for \$9 Million; \$9 Million from matching funds (\$4.5 Million will be from the State of Oregon); and \$7 Million from 11-F bonds which are revenue generating.
- EOU Fall term enrollments have been calculated at 5.84% ahead of last Fall with on-campus

Provost's Update: Provost Miller reported that:

- Shared Governance structure is still being reviewed. The Committee anticipates meetings to be held twice per month and will be developing a timeline for presentation to Assembly. An Info-line update will provide an opportunity for feedback.
- Triennial Review of administrators is undergoing a policy review.
- Representatives from community colleges were on campus yesterday to discuss opportunities for statewide collaborations.
- The Interinstitutional Faculty Senate (IFS) is a key constituency of OUS and interested members of the teaching faculty are encouraged to be a part of the statewide process.
- The Provost asked Chuck Bleak (Director, Institutional Research) to report on the process to prepare the EOU Strategic Plan. Chuck explained that a draft is under review by the Strategic Planning Steering Committee with plans to make a presentation to Assembly early 2006. The Vision Statement to 2010 and the Timeline (copies posted to Assembly web page and Provost Miller's web page) are Phase I. Phase II will include development of plans by departments and divisions to meet the goals. Chuck volunteered to make a presentation of the plan to any academic groups.

Action Items

- **2005/06 Committee Vacancies (Elected and Standing) –**
 - **Standing Committees:** Steve Tanner reported that the Executive Committee has made the following appointments to fill mid-term vacancies:
 - Student Affairs Committee: Classified Staff representative – Gretchen Jolly
 - Student Affairs Committee: Faculty representative – Rebecca Hartman
 - Academic Standards Committee: Faculty representative – Darren Dutto
 - **Elected Committees:**
 - Executive Committee: The School of Ed & Business nominated Carol Lauritzen. There were no other nominations from the floor.
 - By a show of hands, the Campus Assembly approved Carol Lauritzen to a 2-year term on the Executive Committee.
 - EPCC: The School of Ed & Business nominated Janet Hume-Schwarz. There were no other nominations from the floor.

- By a show of hands, the Campus Assembly approved Janet Hume-Schwarz to a 2-year term on the Educational Policy and Curriculum Committee.
 - APC: As there is currently no representation on the Committee from the College of Business, Carol Lauritzen has stepped down from the Committee and the School of Ed & Business has nominated Jeff Vermeer. There were no other nominations from the floor.
 - By a show of hands, the Campus Assembly approved Jeff Vermeer to a 2-year term on the Assembly Personnel Committee.
- **Interinstitutional Faculty Senate (OUS):** Steve Tanner explained that this role requires travel every other month during the school year for two Senators (each being a 3 year appointment) with an Alternate designated to fill in as needed. By tradition, this selection has been made by a vote of the teaching faculty. Nominations from the floor for Faculty Senators to IFS included:
 - Steve Tanner (accepted on condition of it being a one year appointment as he has been the alternate for two years);
 - Jeff Johnson (accepted nomination).
 - Janet Hume Schwarz was nominated as the Alternate.
 - By a show of hands from Teaching Faculty present at Assembly, Jeff Johnson was elected to a 3-year term as Senator; Steve Tanner was elected to 1-year term as Senator; and Janet Hume Schwarz was elected to 3-year term as Alternate.
- **President's Council & Strategic Planning Steering Committee:** Nominations from the floor were received for Peter Wordelman and Charles Lyons. The election process will be online via Webster and available only to Teaching Faculty. An announcement of election results will be made at the next Assembly meeting.
 - The Assembly Secretary will coordinate the election process and route an announcement via Info-line when the online vote process is available.
- **Education Policy & Curriculum Committee (EPCC) Report** – Colleen Johnson presented the following:
 - **New Course Approvals – A motion was made and seconded to approve the following new course. Motion passed.**
 - **EXS 322L – Biomechanics Laboratory**
 - **University Writing Requirement Designations** – The following courses meet the UWR. No action required by Assembly.
 - **ENGL/WR 403 – Senior Project (Retroactive to W05 term)**
 - **WR 331 – Advanced News Writing**
 - **CS 310 – History of Computing (Retroactive to F05 term)**
 - A draft of the **EPCC Policy Handbook** is now available online at the EPCC web page. The web page is being updated to include forms necessary for submitting requests to the Committee. It was noted that the UWR form will be added to the web page.
- **Sexual Harassment/Consensual Relationship Policies** – Provost Miller thanked the Committee for their efforts during the last academic year. The documents approved last academic year were presented to OUS and EOU has now been requested to make slight revisions to both policies. The Sexual Harassment and Consensual Relationship workshops that were held on campus at the end of last academic year were videotaped. A goal has been set at 100% attendance so any department with employees who have not viewed the videotape may contact Human Resources as this video will now be included in the orientation process.

Dan Mielke explained the revisions that the Committee has developed to the section of the policy identified as "Informal Process." A lengthy discussion ensued regarding: "*Section E. EOU will*

provide education for an individual if two informal complaints are filed against that individual. EOU will file a formal complaint against an individual who has had three informal complaints filed against him/her." Concerns were voiced regarding patterns of behavior and patterns of complaints to protect the rights of all individuals. A motion was put before the Campus Assembly (specifically Informal Process, Section E, second sentence). It was moved and seconded to revise the statement to read: "EOU will *initiate* a formal complaint *procedure* regarding an individual who has had three *separate* informal complaints filed against him/her." The Campus Assembly present voted to approve the amendment.

Discussion continued regarding the Informal Process, specifically how to clear ones name of charges that are considered frivolous. The Committee was requested to reexamine a statute of limitations or another process and to draft an amendment to present to the Assembly. It was moved and seconded to table further review of the policies at this time. By a vote of 19 Yes, 9 No and 9 Abstentions, the motion was approved.

Discussion Items

- **Strategic Planning in Athletics** – Jeff Dense and Rob Cashell reported that focus groups are being formed to review the following areas: academic excellence, competitiveness, student experience, budget and facilities. The structure of the Committee (including themselves) is: James Tooke, Alex Steenstra, Angie Weissenfluh, Dea Hoffman, and Lee Ann Case. Completion date for the planning phase is February 2006.

Five-minute Access

- **Writing (WPE, UWR, Oregon Writing Project)** – Nancy Knowles announced that the readings of the Fall term WPE is complete. The exam may be eliminated at a later date but the Committee is still working to identify courses in all degree programs that will meet the University Writing Requirement. She reminded everyone that the UWR Coversheet is needed by EPCC as part of every course approval process. It was also noted that the Oregon Writing Project meets every summer. This community meeting is for individuals to hone their writing skills.
- **Spring Symposium** – John Thurber announced that the Spring Symposium is scheduled to occur on May 16th, 2006.
- **Majors Fair, November 11** – Danny Aynes announced that this is that last time Dorion Hall will host the Majors Fair. Anyone interested in participating is requested to let him know so arrangements may be made for electrical needs at the individual tables. It was also noted that there won't be internet service at the Majors Fair.

For the Good of the Order – None

There being no further business before the Assembly, the meeting was adjourned at 5:01pm.

Respectfully submitted,

Molly Burke
Assembly Secretary

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