

**Campus Assembly
Minutes
May 4, 2004**

1. Meeting called to Order at 3:20 p.m.
2. **Quorum Survey** - At the last Assembly, we had 81 attendees plus eight online listeners. Not quite a quorum. We are continuing to monitor attendance figures as we revisit the quorum issue.
3. The minutes from the April 6, 2004 assembly were approved as posted to the Assembly website.
4. **President's Update**
 - a. **Video presentation** - President Dixie Lund shared a video presentation created by the University Advancement office, which will be shown at the upcoming OUS meeting.
 - b. **Statistics** - President Lund shared statistics on enrollment: Fall 2004 admissions and enrollments for new freshmen and transfer students are up significantly. Underrepresented minority enrollments are also up. International student enrollments are down slightly. Enrollment Statistics: overall, we are up 9.5% from Spring 2003. FTE numbers have dropped; one factor could be the tuition plateau. DDE numbers are growing, but residential numbers are not. This is an area of concern.
 - c. **Congratulations** - Dixie congratulated the EOU Choir for their trip to Ecuador. She also congratulated Jayne-Leigh Thomas and other successful students.
 - d. **Board meeting schedule** - She announced the schedule for the OUS Board meeting.
 - e. **Banners** - The blue and white banners around town will stay up through commencement, go up again in Fall, and stay up through Homecoming.
 - f. **Voting** - She encouraged students to register to vote.
 - g. **Budget Committee** - The Budget and Planning Committee will meet once more before the end of the term.

h. **Request for Assistance** - Peggy Anderson will need assistance with meals and transportation while recovering from surgery. Beth Upshaw and Kristen Oja (SEB) will coordinate these efforts.

i - **Pool closure** - The pool is closed due to a need for repair, not due to the budget cuts.

Nancy Knowles recognized that this is Dixie's last President's Update at Assembly.

5. **Provost's Update**

a. **Acknowledgment** - Provost John Miller recognized various students for their achievements, including the Chemistry Club for winning a national award for the 7th year, and Michelle Carnegie and Kelby Kilgore who were invited to attend a NASA conference in Virginia. Fu Long was also recognized for being selected for the Who's Who of American Teachers; only 5% of American teachers achieve this recognition.

He thanked the EPCC for their hard work, and the many volunteers for their work on reading WPEs.

b. **Nominations for Interim Dean** - He has held discussions across campus; nominations for the Arts and Sciences Interim Dean are due Friday by 5:00. At the mini-conference, Pres. Fatemi initiated discussion on reorganizing both Schools.

6. **Action Items**

a. **University Writing Requirement** - Nancy Knowles presented the new University Writing Requirement. Discussion ensued about how the new requirement would be grandfathered in; how transfer and distance education students would be affected. Nancy said that professors who are teaching the new Writing Intensive Classes need to get their syllabi to her in the next two weeks; EPCC will work on approval. The motion was carried.

b. **EPCC** - Jodi Varon presented the new Consent Agenda for non-controversial items. Any assembly member may request to move items from the consent agenda (which is non-debatable) into the Discussion items category. The motion was carried.

c. - **Academic Standards** - Elizabeth Boretz moved approval of the Second Degree Proposal. This would affect transfer students who desire a second bachelor's degree from EOU. As there are students waiting right now, this would become effective summer term. The motion was carried.

d. - **EPCC Action Items** - (Jodi Varon): Change READ 576 (1 credit course) approved. ED 583 (Field Experience in Literacy) cross-listed as READ 509 (Literacy Practicum): approved.

Assembly Information Items - Nancy Knowles announced that the Constitutional changes have been postponed pending further discussion. The change to the constitution regarding student membership on committees is postponed pending legal advice from Ben Rawlins of OUS.

Five Minute Access -

a. **New Student Orientation** - Sally Click and Sherri Edvalson presented ideas on how faculty can be involved in New Student Orientation, including advising and registration for new students; Fall Orientation; hosting FEAT activities on Sept. 22 nd ; serving on EasTrek retreats on Sept. 23-24; developing a reading anthology or selecting movies for FEAT dinners. The EasTrek adventures will happen later, after classes start, and will be sponsored by student clubs. More information is available on the Website under New Student Programs. Sally also discussed Disorientation Week, May 17-21, which will include the Business and Employment Fair (May 20th , open to the community as well); alumni panel; and dining etiquette meal.

b. **Faculty Athletic Representative** - Jeff Dense thanked faculty and staff for their support during the year.

c. **Interinstitutional Faculty Senate** - Representative Jim Tooke announced that the More Better Faster proposals will be discussed at the OUS Board meeting, and that IFS President Peter Gilkey will be speaking about the ORP.

d. **Educational Philosophies** - Rob Davis made copies of the Draft Language for Educational Philosophies available.

Nancy thanked Matt Cooper for substituting for Secretary Sue Cain, and Kristin Oja for assisting with the microphone.

The meeting was adjourned at 5:00 p.m.