

**EOU Campus Assembly
Minutes
May 3, 2005**

Meeting called to Order by Matt Cooper, Assembly Chair, at 3:15 PM.

Approval of Minutes – The minutes of the April 5, 2005 Assembly were approved as posted to the Assembly web site.

Provost's Update –

- The Shared Governance Committee has been making good progress and communicating with constituencies. The committee developed a list serve, and has been discussing the organization of a faculty senate.
- President Fatemi is in Salem to testify before the Ways & Means Committee. Provost Miller will be joining him in Salem on Thursday and Friday of this week.
- Grady Goodall announced that EOU would join WOU and SOU in Salem on May 24th in support of Regional Universities Day. This effort is to support the higher education budget. EOU will sponsor a bus trip on that day for employees wishing to travel to Salem. Further details on the travel arrangements will be publicized via Infoline.
- Provost Miller announced the conclusion of collective bargaining with the AAP union. He congratulated all those involved in the process and looks forward to working with AAP and EOU faculty.

Action Items

- **EOU Sexual Harassment and Consensual Relationship Policies** – Provost Miller reminded assembly members of the request on February 10th by the OUS Chancellor to review current policies and revise if necessary to address key issues. Campus policies must be submitted to the Chancellor by May 10th. Members of the committee included Jackie Grant; EOU Students Ben Calhoun and Jessie Zimmerer, Irene Jerome, Mary Brock, Marianne Weaver, Dan Mielke, Sarah Witte, and Provost Miller. The group divided into two sub-committees, focusing on either the Sexual Harassment or the Consensual Relationship policies. Members of the committee presented drafts of these policies to constituency groups across campus and developed a final draft to present for Assembly approval.

Dan Mielke presented the Sexual Harassment policy to assembly members. He noted that EOU's previous policy was two and one half pages long and did not fully define issues. The committee developed the new policy with input from departments on campus as well as a review of policies in place at other institutions. *A motion was made and seconded to approve the new Sexual Harassment policy as presented.* A discussion ensued surrounding issues of due process in the policy, the makeup of the formal complaint review committee for faculty,

inclusion of a procedure for the Administrative Faculty, and the need for inclusion of a statement regarding a biannual review of the policy. *A motion was made and seconded to table the discussion of this policy. By count of hands, 43 yea and 21 opposed, the motion to table discussion passed.*

Marianne Weaver presented the Consensual Relationship policy to assembly members. She noted the committee reviewed other higher education institutions' policies and shared a draft document with campus constituency groups for input. *A motion was made and seconded to approve the new Consensual Relationship policy as presented.* Items discussed included issues of Person in Power and assigned "fault" at the end of a relationship, reporting process and timeframes, and the inclusion of a statement regarding a biannual review of the policy. ***Motion to approve the new Consensual Relationship policy with the amendment of minor edits passed.*** (Please see final draft of the Consensual Relationship policy at <http://www2.eou.edu/assembly/CurrentTopics/0405/ConsensualRelationsPolicyFinal.pdf>)

A special session of the Campus Assembly was requested for Thursday, May 5th, at 3:15 PM to continue discussion on the Sexual Harassment policy. The Executive Committee will convene to approve the special session and an announcement will be provided via Infoline.

- **2005/06 Committee Nominations** – Matt Cooper presented the list of nominations for vacancies on the Assembly's elected committees for the 2005/06 academic year. (See [Committee Nominations](#) list.) Additional nominations for the floor included Molly Burke for Secretary position on the Executive Committee, and Mary Koza for Admin. Faculty representative to the Executive Committee. The election will be conducted online and an announcement will be made via Infoline upon availability.
- **President's Council Nomination** – Matt Cooper called for nominations to the President's Council as a faculty representative. No nominations were received from the floor. Rob Davis, currently serving in this capacity, will be asked to continue during the next academic year.
- **EPCC** – Colleen Johnson (Please see [EPCC web site](#) for complete information):
 - **Action Items:**
 - **Request for New Program – Liberal Studies program in Early Childhood Education**
Colleen Johnson presented an outline of the new program and courses to the assembly members. This new program consists of upper division coursework and will be fully available via online format. Prerequisite for acceptance into this program is an AA degree in Early Childhood Education from an Oregon community college. *A motion was made and seconded to approve the new*

program and courses. **Motion passed.** (See [Assembly web site](#) for details on this program.)

▪ **Request for Change in Existing Course/Catalog Entry –**

- **THEA 267 – Tech TA: Makeup** – Addition to the core requirements of the Theatre major. New course description: Demonstration of and practice in the use of makeup for the stage – includes character aging, facial hair, and three-dimensional techniques. *A motion was made and seconded to approve the course changes as presented. Motion passed.*
- **WR 225 – Argumentation** – Number change to WR 222. *A motion was made and seconded to approve the course number change as presented. Motion passed.*

▪ **EPCC Recommendations –**

- **Computer Literacy Requirement for majors.** This is a past practice based on requirements by major program. This graduation requirement is not reviewed by the Registrar's office, instead relies on academic advisers assessment of a student meeting this requirement. *A motion was made and seconded to discontinue the Computer Literacy graduation requirement.* Discussion included the need for a new computer literacy requirement to ensure student had basic software application skills, including those students from foreign countries. Although a new policy could be developed in the future, this motion was for the eliminations of the existing policy. **Motion to eliminate the Computer Literacy graduation requirement passed.**
- **Writing Intensive Designation for Upper Division Courses.** Item was not presented by EPCC at this time.
- **Concentrations.** Colleen Johnson gave an overview of a policy approved four years ago by Assembly members regarding official degree concentrations and requirements for listing concentrations on degree transcripts. An e-mail regarding this issue was previously sent to faculty. Concentrations need to have 21 hours, 15 of which need to be upper division, and approved by EPCC. A list of concentrations that can be transcribed is available in the EOU 2004-2006 Academic Catalog. (See details on this list at: http://www.eou.edu/catalog/pdf_04/degree_offerings.pdf) Program concentrations not included in this list still need to be approved by EPCC, including English / Writing and Liberal Studies pre-approved templates. Colleen also noted that some concentrations still need

adjustments to the required credits in order to be officially listed. Faculty members were encouraged to submit checklists for program concentrations to EPCC for approval.

- **Informational Items:**

- **General Education Designations –**

- **PHIL 310 – Buddhism** – approved for New Gen Ed – Language, Logic & Culture (LC)
 - **CS 310 – History of Computing** – approved for New Gen Ed – Language, Logic & Culture (LC)

- **University Writing Requirement Designations –**

- **CHEM 407 – Seminar**
 - **ECED 320 – Child and Family Literacy**
 - **ECED 490 – Capstone**
 - **EXS 311 – Sport Psychology**
 - **GEOL 401 – Capstone**
 - **MATH 407 – Seminar/Capstone**
 - **POLS 340 – Politics and Media**
 - **THEA 261 – Theatre History**
 - **THEA 262 – Theatre History**
 - **THEA 400 – Theatre Collaboration**

- **Request for Change in Existing Course/Catalog Entry –**

- **READ 594 – Young Adult Literature** – approved for change from 1 credit to 3 credits.
 - **WR 115 – Introduction to Expository Writing** – approved for course title change to **Introduction to College Writing**.

Discussion Items

- **Academic Standards Committee – Constitution Amendment Vote Results** – Matt Cooper announced the results of the online vote. 46 Approved and 2 Not Approved. **Amendment**

passed. (Amendment details are at <http://www2.eou.edu/assembly/CurrentTopics/0405/ASCBylaws040505.htm>)

- **Athletic Committee – Proposed Constitution Amendment** – Jeff Dense and Rob Cashell presented a proposed amendment to the Athletic Committee’s description in EOU Constitution, Bylaws, Article 1, Section 6. (See details at <http://www2.eou.edu/assembly/CurrentTopics/0405/AthleticCommittee050305.htm>) As outlined in the EOU Constitution (Section XII. Amending), this document will be made available to the Assembly members at the Assembly web site for at least two weeks prior to a vote. Online voting for this amendment will take place in May.

Five-minute Access

- **Assessment** – Jeff Dense yielded his five-minute access time to Dan Mielke for continued discussion on the Sexual Harassment policy.
 - **Sexual Harassment Policy** – Dan Mielke received several additional suggestions for revision of the Sexual Harassment Policy by assembly members. He requested that additional suggestions be e-mailed to him by the morning of May 4th. A revised draft of the policy will be posted to the web that afternoon for review prior to the Special Session of the Campus Assembly on Thursday, May 5th.
- **University Writing Requirement & Oregon Writing Project** – Nancy Knowles encourage faculty to apply for a stipend for the Oregon Writing Project. This program will run for four weeks this summer. (Addition details are on the OWR web site at <http://www2.eou.edu/owp/swi05.html>) A new University Writing Requirement form was developed by Nancy with Dea Hoffman’s assistance. Using of this interim form will help determine if courses have been approved for the UWR during the transition to this new graduation requirement. (Form is available at <http://www.eou.edu/engwrite/uwr/UWRGradChecksheet.doc>)
- **Tuition Plateau** – EOU student Stephen Kalb presented an argument on behalf of the ASEOU in favor of the removal of EOU’s tuition plateau. He noted that options presented by the EOU Administration were not acceptable.

For The Good of the Order –

- Jeff Dense wished Dea Hoffman a “Happy 21st Birthday.”
- Colleen Johnson thanked Sharon Nelson for her assistance in including the EPCC Information and Action items on the Assembly agendas.

Meeting was adjourned at 5:15 p.m.