

Approved: 6/4/02

**Campus Assembly
Minutes
May 7, 2002**

1. Approval of Minutes

- a. The Minutes of the April 9, 2002 Campus Assembly were approved as distributed over eou-infoline.

2. Presidents Update

- a. Dr. Creighton delivered the sad news that Bruce Shepard's son committed suicide the week before. Dr. Shepard asked that people not call but an address will be posted in eou-infoline where people can send notes and cards of condolence.
- b. Compensation Package -- Dr. Creighton stated that EOU still plans on providing the 4% raise in July. He asked if there were any questions and none were voiced.
- c. Accreditation -- Dr. Creighton reported that EOU had received notification that the NWASC will be conducting their 5yr visitation this September. The notification indicated that the focus would be on the General Education program and the financial planning procedures.
- d. APC Announcements – Along with the Provost, he is happy to announce that Fu Long and Alex Steenstra have been awarded tenure; Alex Steenstra and Doug Kaigler have been promoted to associate professor; and Fu Long, David Allen, Marie Balaban and Peter Wordelman have been promoted to full professor. A reception will be held later in their honor. Congratulations to all.
- e. Questions from the floor – Dan Meilke asked Dr. Creighton to please articulate his vision of General Education. Dr. Creighton responded by saying it is his belief that it is the responsibility of the faculty to design the program. The following are items he feels should be part of the program.
 1. It should reflect the best of the institution.
 2. Heart and soul of our liberal arts tradition.
 3. Reflect what Eastern is recognized for.
 4. Be a program of distinction and honor.
 5. A core program highly integrated with the majors.
 6. There should be a coherence to the overall general education program.
 7. Expects it to turn out students that are life long learners, critical thinkers, work well on teams, communicate effectively and are able to reason mathematically.

3. Provost's Update

- a. Dr. Betts introduced Kris Olsen as the new administrative assistant to the Provost.
- b. Partial Stipends have been awarded to Regina Braker, Lon Butcher, Anna Cavinato, Chris Duva, Chip Ettinger, Jill Gibian, Bradley Johnson, Doug Kaigler, Alex Steenstra and Jim Tooke. Priority was given to tenure tract applicants due to the requirement of demonstrating their dedication to the institution. The committee felt that they needed to invest in them first.

- c. Faculty Recognition Banquet – The banquet will recognize the retiring faculty, promotions and faculty awards. Fliers will be out soon with the details.
 - d. Student Awards Assembly – There have been changes in the program this year. There will be a reception in early afternoon in honor of the honor students, cornerstones and students that attended national meeting. The 3:00 p.m. assembly will be for the rest of the awards.
4. **Budget Committee Update** – Ted Atkinson showed some estimates on the expected cuts.
- a. EOU RAM model 4.7% cut
 - 1. Reduction in 01-02 year of \$430 thousand
 - 2. Reduction in 02-03 year of \$1 million
 - b. All figures are approximate and will be affected by legislative action in June and economic recovery of the state.
 - c. The committee is going back to the December action plan.
5. **Discussion Items**
- a. Diversity Committee -- Nancy Knowles made a motion to change the diversity Committee from an ad hoc committee to a standing committee. Discussion followed about how people would become part of the committee and how many representatives would be from each school and administrative faculty. Jackie Grant gave a brief history of the committee and how it was started. After a lengthy discussion it was suggested that the current committee rework the proposal and bring it before the next assembly.
6. **Action Items**
- a. AFPC Voting Proceedings – Jim Kreider asked that the Administrative Faculty be able to perform the voting process for the AFPC representatives on-line. This would ensure that all of the administrative faculty located off campus would have the opportunity to vote. A motion was made to allow the Administrative Faculty to conduct their elections electronically. Nominations would be solicited from administrative faculty via email for a period of five working days. Electronic balloting will occur only amongst administrative faculty for a period of two working days. The election will be administered by the Executive Committee. The motion was seconded. The amendment passed.
 - b. EPC tabled items from previous Assembly
 - 1. Policy for X10 Courses -- Jim Tooke announced that after discussion within the committee that the issue should be removed from the floor.
 - 2. Institutional Graduation Requirements – Dan Mielke stated that in the process revise the language in the catalog. The decision has been made administratively that we will not publish a paper version of the catalog for next year and that the revisions that need to be made for the academic year 2002-03 will be posted electronically. One of the things that needs to happen based upon the revisions in general education is that the only place in our documentation that we have any information about general education occurs in the catalog and it is part of the institutional graduation requirements. The committee took it upon themselves to revise that section in accordance with what they believe is the appropriate language to move forward. The revised document was

taken to EPCC where it was approved. He then presented the changes to the assembly. There was concern by some assembly members that Section III. Reflections and Perspectives be removed from the document for the catalog purposes only. It was suggested that there be some kind of statement in the catalog that speaks of the section without going into too much depth. A motion was made and seconded to omit Section III from the catalog language that will appear in 2002-03 year. The motion passed. Dan explained that the rest of the document appears without any changes. No further discussion was heard. The Assembly Chair then brought forward the motion that was brought before the Assembly on April 9, 2002 and seconded to approve the Institutional Graduation Requirements as amended. The motion passed.

3. Elections and Appointments

1. AFPC will handle their elections electronically as approved earlier in the meeting.
2. Executive Committee Elections – The Assembly Chair asked for nominations from the floor in each position. None were brought forward. The voting ensued and the ballots were collected.
3. Assembly Grievance Committee – The Assembly Chair asked for nominations from the floor in each position. None were brought forward. The voting ensued and the ballots were collected.
4. Education Policy and Curriculum Committee -- The Assembly Chair asked for nominations from the floor in each position. None were brought forward. The voting ensued and the ballots were collected.
5. Assembly Personnel Committee -- The Assembly Chair asked for nominations from the floor in each position. None were brought forward. The voting ensued and the ballots were collected.

7. Five-minute Access

- a. General Education Update – Dan Meilke thanked all of the faculty that has helped develop the program. He encouraged everyone to continue to give his or her input. On an exciting note, EOU has had a team accepted for participation in the prestigious Asheville Institute on General Education. That team will be there for five days the first part of June. The team includes Dan Mielke, Dr. Patterson, Elizabeth Boretz, Ron Kelly and Mike Cannon. The team will devote some time in the fall to make presentations on what they learned. Dr. Mielke also addressed a question that was brought up earlier. He stated we do have a General Education Committee that was established and is currently configured as an Ad-Hoc committee. There are currently two representatives from each of the divisions in the School of Arts and Sciences and two from the School of Education and Business. If there are desires of those divisions and schools to change the committee structure those changes will be submitted to the Executive Committee so they can put those forward because it is a committee appointed and ratified by this group.
- b. APC Update – Virginia Kelly withdrew from Five-Minute Access.
- c. Other Discussion –

1. The Provost announced that they have really struggled with the printing of the catalog. He asked that people please let them know what it is they use the catalog for in order to help them make some decisions.
2. The question was brought up about how the Assembly meeting time is determined. The faculty member state that he was the only person present from Badgley Hall and he felt it had to do with the meeting time. They have labs scheduled during the set Assembly time. The Chair answered by saying that originally the Tuesday 3:15 p.m. time slot was set aside and that no classes were to be scheduled at that time, however, labs are. She acknowledged that it does make it difficult. She suggested that he bring the problem and any suggestions before the committee.
3. How is it recorded what version of the catalog a student falls under when it is constantly being updated on-line? Dr. Betts stated that the plan is that the catalog will be archived on September 16 of each year. Any changes that occur during the year will be updated on a different site than the archived one.

Meeting adjourned at 4:55 p.m. The next Campus Assembly will be held on Tuesday, June 4, 2002.

Respectfully submitted by
Stacy Blackman
Admissions/New Student Programs