

**Approved: 5/7/02**

**Campus Assembly  
Minutes  
April 9, 2002**

- 1. Approval of Minutes**
  - a. The Minutes of the March 5, 2002 Campus Assembly were approved as distributed over eou-infoline.
  
- 2. President's Update**
  - a. **Budget Cuts** – Dr. Creighton indicated that the budget situation do not look good. We are now at a 5½ % cut. We are still working under the premise to protect all of our undergraduate education. However, each vice president has been asked to strategically look at possible cuts and restructure their areas. Within the OUS, OIT was cut 5.7% and EOU at 5.5%. Our small size works against us.
  - b. **Compensation Packages** – Dr. Creighton indicated that there would be a considerable reduction in compensation packages, anywhere from 50-100%. Dr. Creighton encouraged everyone to write letters now and exercise political privilege.
  - c. **General Education Committee** – Dr. Creighton announced that the General Education Committee, and our general education program proposal, has been accepted to the Asheville General Education Institute in June. This is a very prominent workshop and will allow our general education program to be reviewed by many prominent people. Dr. Creighton congratulated Dr. Mielke and the Committee for getting accepted to the workshop.
  - d. **Semester vs. Term** – Dr. Creighton encouraged everyone to seriously think about the possible transition to semesters and to submit any comments, suggestions, or complaints to Darlene Capshaw, Kim Sorensen, or John Thurber. There will likely be a special session of the campus assembly to discuss this issue and semester planning.
  - e. **Faculty Senate** – Dr. Creighton mentioned to the Assembly that the issue of a possible Faculty Senate does require examination. Dr. Creighton also stressed the importance of the current Campus Assembly and its need to be maintained as a process of governance.
  - f. **Special Announcement** – Dr. Creighton gave the floor to Dr. Michael Jaeger. Dr. Jaeger asked Ted Atkinson to come forward. Dr. Jaeger presented the Students In Free Enterprise (SIFE) Award for Champion that the Business Club students won at the 2002 Regional Conference. The students conducted research and presented projects. The Championship includes a \$1500 check and a bid to go to the nationals in May. Congratulations!
  
- 3. Provost's Update**
  - a. **Compensation Package** – Dr. Betts indicated that the 4% intent for raises would continue to be pursued and distributed, provided funds are still be available for distribution.

- b. **Social Security Numbers** – Dr. Betts announced that the last four digits of a student’s social security number would only be printed on grade/class rosters from now on. Faculty were encouraged to watch for identical numbers and when creating databases to sort by number not alphabet. Too, faculty were instructed to no longer leave graded assignments, tests, or projects in an area where students can thumb through and pick up. It is an infringement of privacy.
- c. **MS in Education** – Dr. Betts indicated that the MS in Education was previously an accepted program and a category is being put back in. The program is now ready for use.
- d. **Building Delays at Science Center** – Dr. Betts acknowledged the complaints of shaky and noisy classrooms near Badgley Hall. This is something everyone will just have to suffer through. The City only allows work to be done from 7 a.m. to 7 p.m. If there is a need to move your class to another location, there are some possibilities.
- e. **Executive Assistant to the Provost** – Dr. Betts announced that Kristine Olson has been hired to fill the position and will report to work around the 22<sup>nd</sup> of April.
- f. **Partial Stipends** – Dr. Betts indicated that input and discussion regarding partial stipends are complete and decisions have been made.
- g. **Faculty Recognition Dinner** – Dr. Betts indicated that June 8 is the date for the Faculty Recognition Dinner. To be recognized are Janet Millay and Chuck Coate. Dr. Betts acknowledged the issue of last year’s dinner and suggested that anyone that had a major issue contact Dr. Shelton. It was also mentioned that those who are being recognized should not have to pay for the meal. Since this is a faculty recognition event, all that have gained tenure or received a step advancement or promotion are invited to attend.

**4. Action Items**

**a. EPCC – School of Arts and Sciences**

- i. **Policy for X10 Courses** – Tabled to next Campus Assembly
- ii. **Media Concentration** - A motion was made and seconded to approve the following:
  - 1. Title change for concentration area from “New Media/Integrated Media Arts” to “Digital Media.”
  - 2. Add Art 317-Life Drawing (3cr) and Art 342-Lithography (3cr) to the Digital Media Area.
  - 3. Delete SPCH 115-Reading Aloud from the Film Studies Concentration. Motion passed.
- iii. **English/Writing** – A motion was made and seconded to approve the following:
  - 1. Add HUM 112-Introduction to American Language and Culture (4cr) and HUM 113-Topics in American Language and Culture (4cr) to English as a second language sequence.

2. Approve the new course HUM 114-Global Perspectives on American Language and Culture (4cr).
  3. Add ENG 323-Forbidden Goddesses (4cr) to Minor Electives. Motion passed
- iv. **English/Writing - Addition of Experimental Course** – A motion was made and seconded to approve the Addition of WR 310-Writing Portfolio (2cr) as an experimental course. A discussion took place. It was mentioned that this course would be an option for students that have attempted the WPE and not passed for the second time. The course will not be used in place of the WPE. A friendly amendment to endorse the course for three terms and accept the course as a waiver of the WPE for the students that pass the course (s/u) was made. Further discussion took place. Motion passed.
- v. **Psychology** – A motion was made and seconded to approve the following:
1. PSY 360-Principles of Social Psychology (5cr), previously taught as PSY 310, as a permanent number.
  2. Remove PSY 327-Statistics and Experimental Design (5cr) from the list of 300 level courses that count for a minor. Motion passed.
- vi. **Modern Languages** – A motion was made and seconded to approve the following:
1. Adopt a Major called Modern Languages
  2. Add GERM 401/SPAN 401/MODL 401-Capstone to Modern Language Major. Motion passed
- vii. **Theatre** – A motion was made and seconded to approve the program change of THEA 464/465/466-Theatre History (3cr) to THEA 261/262/263-Theatre History. Motion passed.
- viii. **Gender Studies** – A motion was made and seconded to approve the following new courses for the Gender Studies Minor Program
1. GEND 201-Gender Basics: Becoming American Women and Men (5cr)
  2. GEND 220-Gender, Work, and Society (5cr)
  3. GEND 405-Reading and Conference (1-6cr)
  4. **Permanent Course Approvals:** These courses have been taught experimentally as 310 and 410 courses and are seeking permanent course approval and permanent numbers.
    - a. GEND 323-Forbidden Goddess (4cr)
    - b. GEND 330-US Minority Women Writers (5cr)
    - c. GEND 340-History of Women and the Family in the Pre-industrial Era (5cr)
    - d. GEND 341-History of Women and the Women's Movement in the Modern Era (5cr)
    - e. GEND 350-Pornography, Gender and the State (5cr)
    - f. GEND 395-Gender in Literature and Film (4cr).

- ix. **Pre-approved Liberal Studies Template** – a motion was made and seconded to approve the following criteria and courses for the Pre-approved Liberal Studies Template:
1. **Criteria:** This template will have an entry course that synthesizes the two disciplines and establishes a context for the student to pursue the required and elective courses. On the GEND side, the student will need to take four required GEND courses—a total of 18 hours. The business portion of the template requires 18 hours of required courses. The student must fulfill 16 hours of electives—at least two elective courses in each discipline. In addition, students will be required to take a 3-hour English technical writing course. The student then exits the program with the final integrating experience of the Liberal Studies Capstone (4cr), which stands as the test to determine if the student has achieved competency in the two disciplines. This program of study totals 64 hours.
  2. **Joint Required Courses:**
    - a. GEND/BUS 220 – Introductory course proposed (5cr)
    - b. ENG 320 – Technical Writing (3cr)
    - c. Capstone (4cr)
  3. **Required Gender Courses**
    - a. GEND 201-Gender Basics (5cr)
    - b. GEND 301-Perspectives on Gender (5cr)
    - c. GEND 360-Gender and Power (5cr)
    - d. GEND 409-Practicum (3cr)
  4. **Required Business Courses**
    - a. BA 101-Introduction to Business (3cr)
    - b. BA 321-Principles of Management (5cr)
    - c. BA 312-Principles of Marketing (5cr)
    - d. BA 451-Human Resource Management (5cr)
  5. **Joint Electives:** A minimum of 16 elective credits are required. At least two elective courses must be taken in each discipline.
    - a. Motion passed.
- x. **Institutional Graduation Requirements** – A motion was made and seconded to approve the Institutional Graduation Requirements as proposed to the Campus Assembly. A lengthy discussion took place. It was brought out that the minimum grade requirement of C- needs to be added in each category or state this requirement early in the requirements. The Assembly Secretary was asked to review previous Minutes to confirm that the C- or better requirement was passed and to report the findings to the Assembly Chair. It was also mentioned that the Catalog is a permanent contract with students and the Graduation Requirements

should be accurate. Motion failed. A motion was made and seconded to table this item until the next Assembly. Motion passed. Dr. Betts was asked to meet with Jim Tooke, Christian Steinmetz, and Dan Mielke to review the Graduation Requirements.

5. **Academic Standing Policy** - A motion was made and seconded to approve the following Academic Standing Policy proposal.

### **Academic Standing Policy Proposal**

#### **Goals**

Eastern Oregon University expects students to maintain satisfactory academic progress toward degree completion. At the conclusion of each term, grade point averages are calculated and academic standings determined for students seeking a baccalaureate degree. All GPA references, including cumulative GPA's are, unless otherwise noted, based only on EOU coursework. In the case of ambiguity in the rules following, the Academic Standards Committee should determine in favor of the student.

#### **Definitions**

The various levels of academic standing are:

**Good Standing:** Students with an EOU term GPA (for the latest academic term) and cumulative GPA of 2.000 or higher.

**Academic Warning:** Students with an EOU cumulative GPA of 2.000 or better who are, therefore, in Good Standing will be given an Academic Warning if their term GPA drops below 2.000. First-term freshmen who fail to achieve a 2.000 will be given an Academic Warning. This is a caution to the student that there is a lack of satisfactory academic progress.

**Academic Probation:** Students who have completed two or more terms at EOU and who have a cumulative GPA below 2.000 will be placed on Academic Probation.

**Academic Suspension:** Students who have an EOU term GPA below 2.000 while on academic probation will be placed on Academic Suspension.

Suspended (and, hence, "former") students are denied all student privileges including, but not limited to, registration, class attendance, financial aid and residence in EOU housing. Students who petition for reinstatement should attend classes until their case is resolved with the Academic Standards Committee.

#### **Procedures**

##### **Timing**

Changes in academic standing, caused by a term's grades, take effect midnight of the day grades for the term are computed according to the academic calendar. Changes in academic status caused by action of the ASC take effect midnight of the day in which the ASC takes such action.

### **Academic Warning**

Students on Academic Warning retain all student privileges. Students in this status are contacted by letter and are strongly encouraged to utilize the various services of the University that are outlined in the letter. These services are designed to assist students with their academic success.

### **Academic Probation**

Students on Academic Probation are contacted by letter and must acknowledge their status by signing and returning the letter of notification. They are required to participate in an academic intervention designed to assist students on probation with their responsibility to attain good academic standing. A probationary hold will be administered to the student's account until he or she signs up for or completes the intervention program. This hold prevents the student from registering, paying fees, and adding/dropping courses.

**Advisors will be notified at the end of each term of those students on probation.**

Students who attain a term and a cumulative GPA of 2.000 or better will be removed from Academic Probation and placed on Good Standing. Students with consecutive terms of probation who have a term GPA greater than 2.000 but still have a cumulative GPA less than 2.000 are making progress and will not be required to participate in the intervention program again. **Students with two or more terms below 2.000 will be required to meet with a designated advisor prior to registering for that term.**

### **Academic Suspension**

Students on Academic Suspension for the first time will be notified by letter and may petition the ASC for possible reinstatement. In the meantime, students are strongly encouraged to attend classes for which they are registered. Petitions for reinstatement must be typewritten and include (at a minimum) information about the causes of poor academic performance and information about possible remedies. Petitions not meeting these minimal requirements will not be considered. Petitions must be received by 5 pm on the first Tuesday of classes for the term in which the suspended student seeks reinstatement. The ASC will not consider petitions received after the deadline for the term in which the student seeks reinstatement. Students attending on-campus classes will then be required to meet with the committee as part of the decision process. A student who does not attend will not be reinstated unless they have obtained written permission from the committee.

**Advisors will be notified at the end of each term of those students who are on academic suspension.**

The committee must meet and consider all petitions before the end of the first week of the term. Should the ASC act favorably upon such a petition, the restrictions are lifted and all the conditions of probationary status are applied but 'suspension' will still appear on the transcript. The committee may also require the student to meet other conditions as appropriate. These conditions may include (but are not limited to) meeting with the student's advisor, limitations on credits taken, and testing (where appropriate) to determine the student's academic level. Such conditions are intended to help the student achieve academic success.

Students returned to probationary status after being suspended must maintain term GPA's of 2.000 or better in order to maintain, at least, probation status. A student who has been reinstated to probationary status and who subsequently has a term GPA drop below 2.000 will be suspended. This suspension may not be appealed to the ASC without at least one term of good standing since the previous suspension. Suspended students seeking reinstatement will be automatically reinstated if one year has passed since the suspension or if they have earned, after their suspension, a GPA of 2.000 or better with at least 24 graded credits from accredited colleges or universities. Their academic status upon reinstatement will be academic probation.

Motion passed.

**6. Information Item**

- a. **Committee Preference Forms** – The Campus Assembly were notified that they would be receiving the Committee Preference Forms by the end of next week. All were encouraged to review the various committee responsibilities and indicate their preference for serving.

**7. Discussion Item**

- a. **AFPC Voting Procedures** – Jim Kreider brought forward a motion to include the AFPC Voting procedures to the Bylaws of the Campus Assembly. A discussion took place. It was mentioned that the inclusion of or change of voting procedures did not need to have Assembly approval. AFPC and APC were asked to get together and draft language to address the issues. It was also mentioned that the Executive Committee would need to formalize how the Assembly nominates for all committees.

**8. Five-minute Access**

- a. **IFS Update** – Elizabeth Boretz gave an overview of the last IFS meeting. It was mentioned that there is discussion on instituting a 5% sales tax in the State, with a 2% sales tax going into effect by January 1.

Meeting adjourned at 4:50 p.m. The next Campus Assembly will be held on Tuesday, May 7, 2002.