

**Campus Assembly**  
**Minutes**  
**March 2, 2004**

1. Meeting called to Order

a. The minutes of the December 9, 2003 and February 3, 2004 assembly were approved as posted to the Assembly website. A request was made for documents that are discussed at Assembly to be linked to the Assembly website.

2. President's Update

a. Student loss - Dr. Lund requested a moment of silence in the memory of Chris Fahlgren. A student is working on an on-campus memorial service; campus will be notified when preparations are complete.

b. Merit - Dr. Lund announced the Merit recipients. Merit awards must be used by the end of the fiscal year for continuing education and conferences. ([See Current Topics](#))

c. State Board of Higher Ed - Things are moving rapidly with the new Board. There are six new Board Committees that have been created. One committee that is drawing a lot of attention is the Chancellor's Office Review Committee. They are closely examining the operations of the Chancellor's Office, which will be downsized significantly. This will greatly reduce the budget cuts (nearly 50%), from \$354,000 to \$182,000 that Eastern will have to take.

d. Change in Board Meeting Dates - Board meetings will now be held the first Thursday and Friday of the month. Eastern will be hosting the meeting on the first Thursday and Friday in May.

e. International Women's Week - Dr. Lund reminded everyone that International Women's Week began yesterday, concludes next Monday. She congratulated the co-recipients of the Women of Courage and Vision Community Award - Rosemary Powers, Tonia St. Germain and Carmen Gentry.

f. Sports teams - Indoor track and field teams leave today for competition in Johnson City, Tennessee. The women's basketball team is first in their conference. They will go to Sioux City, Iowa for the NAIA championship.

3. Provost's Update

a. Faculty Scholar Awards - Dr. Miller announced that there were forty applications for faculty scholar's awards. They hope to make the announcements of the awards within two weeks, before Spring Break.

b. Sabbaticals/Tenure- Dr. Miller has received the recommendations regarding sabbaticals, and will be deliberating on those in the next few days. He spoke with Dean Patterson regarding tenure and promotions, which are on track.

c. Higher Education Board - The reorganization of the Higher Ed Board is taking a lot of time. Members of the committees are doing much more on their own, without the help of the Chancellor's Office staff. The new Board is taking a business-like approach to education, with the view that academic excellence and economic development are part of the same forum. Members of a committee will be visiting campus, looking for barriers to excellence as well as success stories. Ideas to improve connections with community colleges and how we relate to them will be investigated. Also ways to move people more quickly through academic programs will be looked at. Oregon is in the minority in that it does not have a common core for general education requirements; the committee will work to rectify this.

d. Accreditation - Dr. Miller and Dean Patterson attended a workshop in Seattle to become evaluators on accreditation.

e. OSU Provost Visit - Tim White, Provost at OSU, will be visiting Eastern's campus, to look at the programs we currently work with them on. Some of the problems with the programs have been worked out. They will be talking about potential long-term collaborations, growing bigger and better programs here.

f. OHSU - First candidate for the OHSU position, Anne Greenlee, will be here in La Grande checking things out.

g. Thank you - Dr. Miller thanked the Academic Standards Committee, as well as Dea Hoffman, for their hard work.

#### 4. Student Affairs

a. Program Move - Orientation programming has been moved from Admissions; they are seeking more faculty and staff input on how this should be done.

b. Director of Admissions search - The search for the Director of Admissions is on. Candidates will be on campus later this month.

c. Memorial Service - A memorial service for Christopher Fahlgren will be held on campus. An infoline message will be sent notifying the campus community.

d. Assembly Student Affairs Committee - The committee is working on constitutional changes for the committee, redefining what the committee does.

e. Student Handbook Update - Student Affairs is working on an update for the Student Handbook. The process is complex, having to do with OAR's, and procedural issues. They are committed to sending drafts of that to various other committees in the next week to two weeks.

## 5. Action Items

### a. EPCC - School of Arts and Sciences

Motions were made and seconded to approve the following course additions and title changes:

- i. Add Chem 402 Service Learning in Chemistry 1-3 credits
- ii. Add SPAN 111, 112 First Year Intensive Spanish
- iii. Course title change MUS 201 The Language and Literature of Music
- iv. New courses - MUS 230 Introduction to Music Education, MUS 333 Vocal Methods, MUS 334 Woodwind Methods, MUS 331 Percussion Methods, MUS 330 Brass Methods, MUS 332 String Methods MUS 445 General Music Methods, MUS 440 Choral Music Methods, MUS 450 Instrumental Methods
- v. General Education Course Approval:
  1. Art 204, 205, 206 Art History survey
  2. New Course SPAN 310 Conversational Spanish
  3. New Course PSY 222 Writing in Psychology
  4. Permanent Course Numbers PSY 310 Personality to PSY 370, PSY 210 The Mind to PSY 242

Motions passed.

### b. EPCC - School of Ed and Business

Motions were made and seconded to approve the following course additions and title changes:

- i. Add READ 574 Literacy Assessment for Middle/High School Teachers

- ii. Changes to PEH Health Studies Concentration/Minor
  - 1. Add PEH 431 Alcohol and Drug Prevention
  - 2. Add PEH 432 Substance and Abuse and Family Relation
  - 3. Add PEH 433 Alcohol and Drugs: Use, Misuse and Addiction
  - 4. Add GEN 301 Perspective on Gender to PEH Health Studies Concentration/Minor
  - 5. Course title change SOC 338 Sociology of Families (within Health Studies Major)
  - 6. GEND/SOC.PLS 360 Gender and Power remain within program, no longer

POLS

- iii. Program change
  - 1. Revisions to Health Studies Concentration Minor
- iv. Curricular change
  - 1. Additional language to describe required & elective courses

Motions passed.

c. Academic Standards Committee

Motions were made and seconded to approve the following catalog revisions: ([See Current Topics Page](#))

- i. Revisions of X and I
- ii. Add policy
- iii. Grade change policy
- iv. Revisions of Y policy
- v. Summer Session Academic Procedures

6. Discussion Items

a. Constitutional amendment to eliminate student member on SPC - An amendment was proposed change the constitution, striking the second line of Section 4) b) 2. Nancy Knowles explained

the change, and the reasons for the change. A discussion took place. The discussion was tabled until the next Assembly.

## 7. Five Minute Access

a. Athletic Department - Rob Cashell announced that 11 track and field athletes were in Johnson City, Tennessee, competing in the NAIA Indoor National Championship. Women's basketball had 3 all conference selections, Michelle Kinley, Tricia Haddock and Jamie Jo Cant. Jamie Jo and Sarah Smith are in the nomination phase for All American Scholar Athlete as well. In men's basketball post-season, Tyree Jones and Trevor Eckstein were all conference selections; Brian Rabas was selected to the All Newcomer team. Rob thanked Chelsea Topping and other athletes for their help with the soup supper. Chelsea and Jayne Leigh Thomas were nominated for the Coca-Cola All American Program award.

b. Faculty Athletic Representative - Jeff Dense has been asked to do a report regarding academic issues such as graduation rates of transfer student athletes and Freshman retention rates. He will get back to the Assembly on this. He mentioned his admiration of the quality of the women's basketball team, and that the game will be broadcast over KEOL.

c. Campus/Community Film Series - Sandra Ellston announced the coming films that are shown in the Campus/Community Film Series, and invited everyone to attend. The theme this year is food and hunger.

d. Update President's Commission on the Status of Women - Anna Cavinato reminded everyone that this is International Women's Week, and gave a brief overview of events. The Commission has chosen a book for discussion; a campus forum will be held at a later time. They have made a formal recommendation to the President to review some of the policies on student conduct and sexual harassment and assault. They will be working with Student Affairs regarding this issue.

e. Update on Orientation Planning, Mission - Sally Click outlined the goals and learning outcomes statement. This is an ongoing process with many people involved. She welcomes input from any departments.

Meeting adjourned at 5:15 p.m.

