EPCC Minutes
October 21, 2008

Attendance:

Colleen Johnson	Darren Dutto
Sally Mielke	Mary Koza
Tony Tovar	Miriam Munck
Sarah Witte	Kenn Wheeler
Mike Pierce	

Decisions:
1.   Move to approve minutes 10.14.08 – APPROVED

Discussion:
1.   Discussed the paperwork flow process and the previous decision to require "electronic signatures".
- It was decided to **not** require electronic signatures but to require that a name and date be provided insuring that the paperwork was processed through all channels before arriving at EPCC.
- The security of electronic signatures is a concern as well as the availability of many needed signatures.
- The forms are all to be revised indicating that the normal process for submitting requests to EPCC is to send ONLY an electronic copy with the names and dates completed, hard copies will no longer be requested.

2.   The next EPCC meeting scheduled for October 28 will begin at 2:45 p.m. in Hoke 301. The EPCC will be meeting with the evaluators performing the accreditation from 2:45 p.m. until 3:30 p.m.

3.   Recap assessment plan:
- There will be 3 GEC outcome pilots performed this year.
- Donald Wolff will be the lead for breadth outcome assessment and will provide training to the division chairs as needed.
- A program assessment cycle still needs to be developed.

4.   EPCC discussed the need for creating bulleted items that would be used in determining whether a course meets GEC criteria. Initially the document would be used solely for EPCC but eventually would be modified and could become a document faculty use for determining GEC course eligibility.
- Darren will create a list for the following categories: Aesthetics and Humanities (AEH), Social Sciences (SSC), Natural, Mathematical and Info Sciences(SMI), and Artistic Process and Creation (APC).
- Sally and Mike will work on the bullets for the Gateway category.
- Darren will talk with Carol Lauritzen about the interdisciplinary category.

5.   The group discussed the handbook language vs. the constitution language. The EPCC handbook needs to be revised so as to match the constitution language.