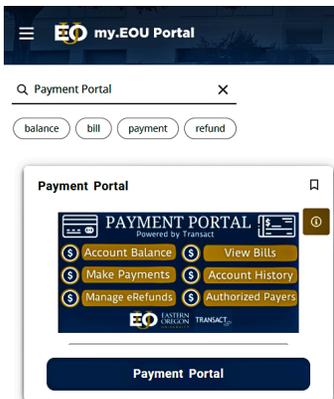# EOU EASTERN OREGON UNIVERSITY
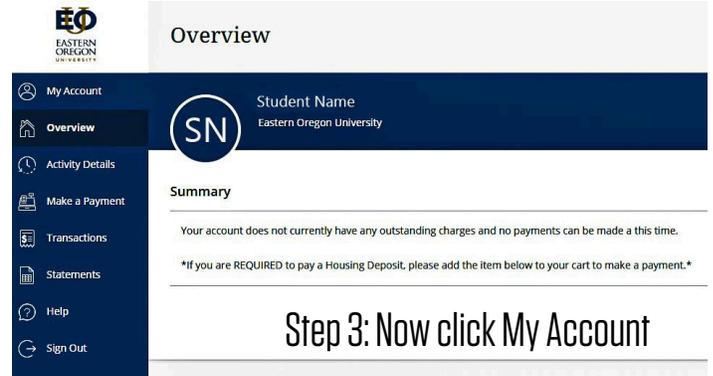
Payment Portal for Students and Parents

Effective during the 2024/2025 school year, EOU has added the ability for students to add a parent/guardian to their student account and get notifications when there is new statement or when a scheduled payment is processed.. The following is a step-by-step process of adding a payer to the student's account after they have set up their Mountie Pass.
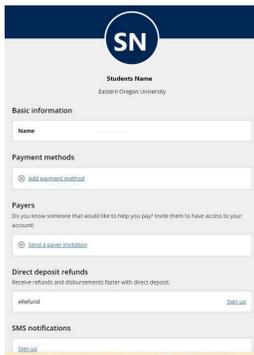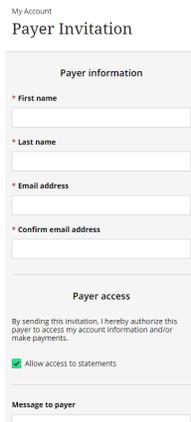
MY.EOU PORTAL   CURRENT STUDENTS   FACULTY/STAFF   APPLY

Step 1: Go to my.EOU Portal

ACADEMICS · ADMISSIONS · FINANCIAL AID   ATHLETICS   CAMPUS LIFE · ALUMNI & FOUNDATION   NEWS & EVENTS   ABOUT ·

my.EOU Portal

🔍 Payment Portal   ✕

balance   bill   payment   refund

Payment Portal

PAYMENT PORTAL
Powered by Transact
- Account Balance
- View Bills
- Make Payments
- Account History
- Manage eRefunds
- Authorized Payers

EASTERN OREGON TRANSACT

Payment Portal

Step 2: Locate the Payment Portal tile and click the button.

Overview

👤 My Account
🏠 Overview
🕐 Activity Details
💳 Make a Payment
💵 Transactions
📄 Statements
❓ Help
↪ Sign Out

SN   Student Name
Eastern Oregon University

Summary

Your account does not currently have any outstanding charges and no payments can be made a this time.

If you are REQUIRED to pay a Housing Deposit, please add the item below to your cart to make a payment.

Step 3: Now click My Account

SN
Students Name
Eastern Oregon University

Basic information
Name

Payment methods
⊕ Add payment method

Payers
Do you know someone that would like to help you pay? Invite them to have access to your account!
⊕ Send a payer invitation

Direct deposit refunds
Receive refunds and disbursements faster with direct deposit.
eRefund   Sign up

SMS notifications
Sign up

Step 4: Add parents/guardians under Payers: send a payer invitation

---

My Account
Payer Invitation

Payer information

* First name

* Last name

* Email address

* Confirm email address

Payer access

By sending this invitation, I hereby authorize this payer to access my account information and/or make payments.

☑ Allow access to statements
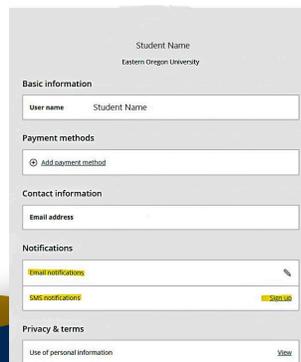
Message to payer

Step 5: Fill out parent/guardian information. Make sure access is correct at the bottom.

Student Name has created an account for you at Eastern Oregon University   Inbox ✕

noreply@eou.edu
to me ▾

Student has created an account for you at Eastern Oregon University.

Here is my payment portal.

Your new login information is:

Parent PIN: Parent email
Password: Temporary Password

To access the account, please click the link below.

https://commerce.cashnet.com/eoupay?LT=P

(If clicking the link does not work, please copy and paste the information into your browser.)

Step 6: Parent/guardian receives email for access

Student Name
Eastern Oregon University

Basic information
User name   Student Name

Payment methods
⊕ Add payment method

Contact information
Email address

Notifications
Email notifications
SMS notifications   Sign up

Privacy & terms
Use of personal information   View

Final Step: Parent/Guardian make sure your notifications are updated so you get information in real time from your student's account. We highly encourage SMS notification so you can receive billing alerts, deadlines, etc. in real time.

? Additional Questions? Contact eci@eou.edu