

**Budget & Planning Committee
Meeting Minutes
Inlow Hall 201
May 15, 2018, 1-3pm**

Present: Gerri Silveria, Joe Corsini, Stephanie Upshaw, Peter Maile, Tressa Seydel, Leslie Thompson and Lyle Henderson

Ex-Officio: Lara Moore, LeeAnn Case, Holly Chason, John Garlitz and Teresa Carson-Mastrude

Others: Donald Wolff

Absent: Colby Heideman, Brandon Monroe, Kate Townsend, Cody Singer and Daysi Bedolla

Approval of April 17, 2018 Minutes:

A motion was made to approve the minutes and the motion passed.

New Business/Discussion Items:

Accreditation Coordinating Committee Update:

Donald Wolff and Holly Chason updated the committee on the work the Accreditation Team has been doing. There will be a campus visit at the end of October. Budget and Planning will begin receiving information in November. This information will be helpful in the budget request process. Donald and Holly will attend B&P Meetings next fall to update the committee.

FY18 Qtr 3 Management Report:

LeeAnn Case reviewed the report with the committee. FY18 Qtr 4 Management Report will be reviewed with the committee in the fall. Lara Moore noted that the Board of Trustees Finance & Administration Committee has reviewed the report and recommended that it go to the full BoT for approval at the May 24, 2018 meeting.

FY19 Revised Budget Report:

Lare reviewed the budget with the committee and noted that enrollment is projected to be flat for Fall 2019 and the proposed budget now reflects that.

Old Business:

All items will move to the October meeting when new members are present.

The meeting was adjourned at 1:50 pm.

Respectfully Submitted
Teresa Carson-Mastrude