

**Budget & Planning Committee
Meeting Minutes
Inlow Hall 201
February 20, 2018, 1-3pm**

Present: Gerri Silveira, Peter Maille, Daysi Bedolla, Colby Heideman, Cody Singer, Leslie Thompson, Tressa Seydel, Lyle Henderson and Stephanie Upshaw

Ex-Officio: Lara Moore, LeeAnn Case, John Garlitz and Teresa Carson-Mastrude

Others: Holly Chason and Jeremy David Jones

Absent: Jeff Carman, Joe Corsini, Katie Townsend and Brandon Monroe

Approval of January 16, 2018 Minutes:

This item will be addressed at the next meeting.

New Business/Discussion Items:

FY19 Budget Process:

Lara Moore and LeeAnn Case reviewed the process with the committee and noted that in March the Budget & Planning Committee will review budget recommendations.

Annual Strategic Plan Report & Progress Update:

Goal 4 Update: Lara reviewed the goal with the group and discussed the need for metrics. A sub-committee is being formed and will wrap up before the end of the school year. At this point, there is a need for one more faculty member on this committee.

Pricing Team Review:

Holly Chason presented a short video to show the progress thus far.

Old Business:

Tuition Strategies and Tuition Proposal – 2nd Review:

Lara reviewed the current proposals with the committee and noted that she has met with students and again will be presenting at a Tuition Forum with students this week.

Room and Board Proposal – 2nd Review:

Jeremy David Jones again reviewed the proposed rates with the group and noted that it is on the same timeline as the Tuition Proposal which goes to the Board of Trustees for approval at the April meeting.

Tenure Track Faculty Data Request:

The data was briefly reviewed by the committee.

The meeting was adjourned at 2:25pm.

Respectfully Submitted
Teresa Carson-Mastrude

Possible Items for Next Meeting:

Budget

of employees in each category

Tuition Update

SEMT Update