

Budget & Planning Committee  
Inlow Hall 201  
May 16, 2017, 1-3pm

**Present:** Stephanie Upshaw, Kerry Bullard, Steve Tanner, Brandon Monroe, Colby Heideman, Sandy Henry, LeeAnn Case, Lara Moore and Teresa Carson-Mastrude

**Absent:** Cody Singer, Katie Townsend, Sid Rangel, Madeline Martens, Gerri Silveira and Peter Maille

The meeting was called to order at 1:05pm.

**Approval of Minutes**

Minutes will be sent out to committee members via email for approval.

**New Business**

- a. **Q3 Management Report:** VP Lara Moore reviewed the report with the committee. EOU is projecting to end the fiscal year with a 15.8% fund balance. Extra savings were realized due to position vacancies.
- b. **Approval of Budget Process Document:** Due to low attendance, the document will be email to committee members for approval.
- c. **Tuition/Remission Strategy Team update:** LeeAnn Case and Lara Moore reported to the committee that this team was formed to look at strategies regarding fee remissions and tuition. The university had not previously used this as a marketing tool. The team is looking to implement strategies Fall 2018.
- d. **Trek Leadership Team Update:** Stephanie Upshaw reported that this team will be adjourning later this month. The team will be asked to give a presentation in the fall.
- e. **B&P Vice-Chair 17/18 Discussion:** A meeting will be scheduled for June to elect a vice-chair and to introduce new members to the committee.

The meeting was adjourned at 1:40 pm

Respectfully Submitted  
Teresa Carson-Mastrude